



Business & Computing Examinations (BCE) LONDON (UK)

Confidentiality and Professional Statement

Examiner's Name:

Date:

I am fully aware that it is illegal to convey candidate scripts, coursework and/or marked results to any third party, including bias or discriminating candidates.

I have gone through the BCE Marking Framework (Section 1.3) in Assessment Policy and as outlined and practiced in standardisation meeting; will follow and abide by the marking standards, guidelines and principles. As a professional, I will mark each candidate script/coursework to the best of my ability, with no bias or discrimination to anyone. I will also notify the Chief Examinations Officer if I come across a candidate name which is familiar or is a relative of mine, to enable an impartial assessor to take over. I understand examination marking is not a “pressured system”, however; will follow:

- Marking dates stated in Assessment Calendar
- Marking procedure; unacceptable marking times and places i.e. down the pub with the football on in the background or at the end of a 12-hour day.
- BCE assessment management system to ensure fairness, quality and integrity of examinations.

BCE examinations are well-respected and widely recognised educational credentials, used by many learners to help them gain employment and access further education. Cheating is absolutely unacceptable, as it undermines the integrity of the qualifications. It distorts legitimate measures of a learner's achievements, leading to inaccurate reporting and disadvantages to other learners; hence will notify the Chief Examinations Officer if candidates have similar/identical answers.

The Chief Examinations Officer and External Verifiers will also check the marked candidate scripts/coursework and comments. If there appears to be discrepancies in the marked work, a meeting will be raised.

I fully understand my roles, responsibilities and code of practice as stated in Terms of Reference and that from time to time will be tested on information covered during Standardisation meetings.

.....
Signature

Examiner Marking Comments

Qualification Title:

Paper No.: **Unit Title:**

Month: **Year:**

(Please complete by hand – do not type)

	Candidate Name & Exam. Number	Question No.:	Comments
1.		1.	
		2.	
		3.	
		4.	
		5.	
2.		1.	
		2.	
		3.	
		4.	
		5.	
3.		1.	
		2.	
		3.	
		4.	
		5.	
4.		1.	
		2.	
		3.	
		4.	
		5.	
5.		1.	
		2.	
		3.	
		4.	
		5.	
6.		1.	
		2.	
		3.	
		4.	
		5.	
7.		1.	
		2.	
		3.	
		4.	
		5.	
8.		1.	
		2.	
		3.	
		4.	
		5.	
9.		1.	
		2.	
		3.	
		4.	
		5.	