



# Business & Computing Examinations (BCE) LONDON (UK)

## List of BCE Forms

Form No.	Title	Description
<b>BCE Assessment Forms</b>		
BAF001	Examination Fees	Document which highlights BCE examination fees for all qualifications.
BAF002a BAF002b	Computing Qualifications Examination Timetable Business Qualifications Examination Timetable	Documents which highlight annual Exam Timetable for the April, August and December assessment windows.
BAF003	Assessment Calendar	Internal document which highlights all BCE major activity dates for the whole year.
BAF004	Exam Marking Scheme	Document used by assessors to declare conflict of interests and comment on candidate assessment, justifying actions taken when marking each question.
BAF005	External Verifier Report	BCE Form used by the External Verifier highlighting evidence viewed, comment on good practices and/or weaknesses.
BAF006a	<b>Exam Setter, Reviser / Scrutiniser Reports</b> Examination Questions Validity Criteria	Document which helps exam setters ensure examination question papers reflect the aims, objectives and content of the syllabus.
BAF006b	Reviser/Scrutiniser Examination Questions Review	Document which helps Revisers/Scrutinisers review and amend examination questions to ensure quality and validity.
BAF007	Standardisation Meeting Schedule	Moderation schedule used to quality assure BCE assessment process to guarantee validity, consistency and conformance.
BAF008	Certification/Membership Tracking Sheet	Internal document used to record original, replacement Certificates issued; including other information i.e. Certificates cancelled or deemed invalid and membership scheme records.