**Business & Computing Examinations (BCE)**
**3rd Floor, 207 Regent Street**
**LONDON W1B 3HH**
**Web: www.bcexam.com email: info@bcexam.com**

*Attach 2 photos (ONLY if you pay for BCE ID Card)*

# Candidate Examination Registration Form

***To receive a BCE ID Card, there is an extra charge of £45.00***

(Please complete in BLOCK CAPITALS) Candidate Examination No.: ……

## Candidate Personal Details

Mr/Mrs/Miss | First Name | Surname

Nationality | Gender | Date of Birth | Telephone

Address

## Centre Information

Centre Name | Centre No.:

Address

Full time/Part time | Qualification Registered | Date Enrolled:

## Educational Qualifications - Highest Educational level attained

| "O"/ "A" Level Certificate/Diploma/Degree (*List the Subjects*) | Awarding Body | Grade | Date Awarded | Place of study |
|---|---|---|---|---|
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## BCE Examination Details

| Qualification Code | Certificate/Diploma Level | Qualification Title | Total No. of Units | Total No. of Courseworks |
|---|---|---|---|---|
| | | | | |
| | | | | |

Exam date: | Total exam fee paid: | Cash/Draft | Date Paid

I have paid an extra £45.00 for BCE ID Card Yes ☐ No ☐

I understand that BCE qualifications set exam fee is FOR ALL UNITS/SUBJECTS including coursework. If I decide to sit parts of the exam (not all units), the charges per module/exam paper are as follows: Certificate Level: £60 | Diploma Level: £75 | Adv. Diploma Level: £90. Examination postponement may only be requested from BCE and a written confirmation must be received NOT LESS THAN 8 weeks (2 months) prior to examination date.

I confirm the information given is complete; understand exam cancellation policy and agree to comply with the regulations of Business & Computing Examinations (BCE).

Signature | Date

**For Official Use**

| | | | | Exemptions | |
|---|---|---|---|---|---|
| Examination fees | | | | Level | Unit(s) |
| Registration fees | | | | | |

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