



**Business & Computing Examinations (BCE)**  
**3<sup>rd</sup> Floor, 207 Regent Street, LONDON W1B 3HH**  
 Web: [www.bcexam.com](http://www.bcexam.com) email: [info@bcexam.com](mailto:info@bcexam.com)  
 Tel: 44 207 993 4469

Attach 2 photos of  
Centre Head

**BCE Centre Approval Application Form**

Please complete this form and enclose £100.00 for UK Centres; International Centres is £50 or \$100 Application Fee.

Centre No.: .....

**1. Organisational Details**

Name of Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Tel No.: \_\_\_\_\_

Cell No.: \_\_\_\_\_

Web Site: \_\_\_\_\_

Email: \_\_\_\_\_

**What is the legal status of the organisation? (Please tick as appropriate)**

- |                         |                          |                             |                          |       |                          |
|-------------------------|--------------------------|-----------------------------|--------------------------|-------|--------------------------|
| Limited Company         | <input type="checkbox"/> | Partnership                 | <input type="checkbox"/> | Trust | <input type="checkbox"/> |
| Proprietorship          | <input type="checkbox"/> | Unincorporated Company      | <input type="checkbox"/> |       |                          |
| Govt Funded Institution | <input type="checkbox"/> | Other, please specify _____ |                          |       |                          |

Company Registration No.: \_\_\_\_\_

Date Established: \_\_\_\_\_

Are you accredited by any other organisation? Yes/No. If 'Yes' state by whom, giving registration number and contact details of the organisation. \_\_\_\_\_

Please state the Name, Title and Qualifications of the head of the organisation. \_\_\_\_\_

**2. BCE Qualifications**

Please list the BCE Qualification Code, Qualification Title and Level for each qualification which you seek Approval.

Business Qualifications		
Qualif. Code	Qualification Title	Level
1		
2		
3		
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12		
13		
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Computing Qualifications		
Qualif. Code	Qualification Title	Level
1		
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21		

**3. Organisation Head Declaration:**

I confirm the information given above is complete and agree to comply with the regulations of the Business & Computing Examinations (BCE). I enclose an application fee of \_\_\_\_\_.

Signature: \_\_\_\_\_  
(Director/Principal/Centre Head)

Date: \_\_\_\_\_

**For Official Use**

Date Received				
Accepted/Rejected				