



Business & Computing Examinations (BCE)

3rd Floor, 207 Regent Street, LONDON W1B 3HH

Tel: 44 207 993 4469

Web: www.bcexam.com

email: info@bcexam.com

Job Specification Form

Name:

Position:

Reports to:

	Criteria	Criteria Levels: High / Medium / Low	Assessment Methods: Application / Observation / Presentation / Report
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Staff Signature:

Date: